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NOTICE IS HEREBY GIVEN that a Meeting of Kippax Parish Council is to be held **Thursday**
17th August at 7pm in the Valley Ridge Community Centre

The business to be transacted at this meeting is set out below

D Meir

Kippax Parish Council Clerk and Proper Officer

Friday 11th August 2023

AGENDA

057/FC/2324. Apologies

- a. To note apologies received
- b. To approve any reasons for absence
- c. To note the absence of Councillor Marshall and approve who will take the minutes instead.

058/FC/2324. Declarations of Interest

- a. To receive declarations of interests not already declared under members code of conduct or members register or disclosable pecuniary interests.
- b. To approve any dispensation requests

059/FC/2324. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

PLEASE NOTE: Total time limit for this item is 15 minutes.

060/FC/2324. Meeting Minutes

- a. To approve minutes of the Annual Meeting of Kippax Parish Council held 20th July 2023 as a true and accurate record of that meeting

061/FC/2324. Committee administration

- a. To receive nominations and elect two members of the High Street Team onto the Christmas Lights Committee.
- b. To consider and approve the amendment to the Village Services Committees Terms of Reference to include responsibility for the calendar

062/FC/2324. Administration

- a. To consider any suggestions submitted by the public via the website and agree any actions.
- b. To receive an update on the filing of the paperwork in the filing cabinet.

- c. To receive an update on the clerk's new laptop and the shredding of the data from the old laptops.
- d. To receive an update on Councillor Martin's access to the KPC Facebook page
- e. To consider and approve lending the two clothes rails in the storage container to Kippax Community Hub for school uniforms donated by Zero Waste Leeds.

063/FC/2324. Persimmon Funding

- a. To consider and approve the request from Persimmon for the £2,500 to be repaid so they can provide the woodland animals as originally planned

064/FC/2324. Finance and Corporate Governance

- a. To approve the Finance and Corporate Governance Committees recommendation to approve the accounts for payment
- b. To review and approve the additional accounts for payments
- c. To confirm that the additional accounts for payments have been set up correctly in online banking.
- d. To consider and approve the Finance and Corporate Governance Committees recommendation to add Councillor Parker as signatory on the Unity Bank accounts

065/FC/2324. Youth and Leisure

- a. To receive an update on the progress of the new playground on Kippax Common
- b. To consider and approve the annual cost of £7,000 to maintain the new playground at Kippax Common for the 10 years following installation and approve the clerk sending a letter to LCC to confirm this.

066/FC/2324. Village Services

- a. To receive information on the proposal for cleaning the War Memorial and approve Councillor Eyre to proceed with getting quotes and apply for a grant.

067/FC2324. High Street Team

- a. To consider and approve providing matched funding for the ward councillors proposal to provide £1,000 per year for two years to the High Street Team

068/FC/2324. Remembrance Parade Working Group

- a. To receive feedback from the group and agree any actions

069/FC/2324. Next Meeting

- a. To notify Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm the date of next ordinary meeting of Kippax Parish Council as Thursday 21st September 2023 at 7pm, in the Valley Ridge Community Centre