



NOTICE IS HEREBY GIVEN that a Meeting of Kippax Parish Council is to be held Thursday 21st September at 7pm in the Valley Ridge Community Centre

The business to be transacted at this meeting is set out below

D Meir

Kippax Parish Council Clerk and Proper Officer

Friday 15th September 2023

AGENDA

070/FC/2324. Apologies

- a. To note apologies received
- b. To approve any reasons for absence

071/FC/2324. Declarations of Interest

- a. To receive declarations of interests not already declared under members code of conduct or members register or disclosable pecuniary interests.
- b. To approve any dispensation requests

072/FC/2324. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

PLEASE NOTE: Total time limit for this item is 15 minutes.

073/FC/2324. Meeting Minutes

- a. To approve minutes of the Annual Meeting of Kippax Parish Council held 17th August 2023 as a true and accurate record of that meeting

074/FC/2324. Co-option to vacant seat on Kippax Parish Council

- a. To consider the application received and approve their co-option onto one of the vacant seats on Kippax Parish Council

075/FC/2324. Committee administration

- a. To consider and approve electing Councillor Richardson onto the Youth and Leisure Committee
- b. To consider and approve electing Councillor Richardson onto the Christmas Lights Committee
- c. To consider and approve an amendment to the Christmas Lights Committees Terms of Reference to allow two non-councillor members onto the Committee.
- d. To receive nomination and elect non-councillor members onto the Christmas Lights Committee.

076/FC/2324. Administration

- a. To consider any suggestions submitted by the public via the website and agree any actions.
- b. To receive an update on the filing of the paperwork in the filing cabinet.
- c. To receive an update on the clerk's new laptop and the shredding of the data from the old laptops.
- d. To receive an update on Councillor Martin's access to the KPC Facebook page
- e. To receive an update on the sale of the old PA system

077/FC/2324. Finance and Corporate Governance

- a. To approve the Finance and Corporate Governance Committees recommendation to approve the accounts for payment
- b. To review and approve the accuracy of the payment made since the Finance and Corporate Governance Committee meeting
- c. To review and approve the additional accounts for payments
- d. To confirm that the additional accounts for payments have been set up correctly in online banking.
- e. To note the External Audit Report on the 2022-23 Annual Governance and Accountability Return and that the Finance and Corporate Governance Committee have no recommendations to make

078/FC/2324. Personnel

- a. To consider and approve the Personnel Advisory Committees recommendation to increase the clerk's contracted hours to 90 hours per month and approve up to 20 hours overtime per month to be used when needed.

079/FC/2324. Village Services

- a. To consider whether to continue putting flags up on properties where the owner refuses certain flags.
- b. To receive an update on funding for the cleaning of the War Memorial, consider the quotes and approve a contractor.
- c. To consider and approve which budget to funding the War Memorial Cleaning from
- d. To consider the proposal to extend the 20mph zone in Kippax and agree any comments

080/FC/2324. High Street Team

- a. To receive feedback from the High Street Team meeting and agree any actions

081/FC/2324. Remembrance Parade Working Group

- a. To consider and approve the purchase of a wreath at a cost of £19.99
- b. To consider and approve the cost of £400 for the catering
- c. To receive an update on the arrangements and agree any further actions

082/FC/2324. Kippax Library

- a. To receive an update regarding the Kippax Library 50th Anniversary celebrations

083/FC/2324. Planning

- a. To consider the policy consultation document from NALC on local plans and agree any comments

084/FC/2324. Community Pantry

- a. To consider accepting members of the public as volunteers and agree any actions

085/FC/2324. Next Meeting

- a. To notify Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm the date of next ordinary meeting of Kippax Parish Council as Thursday 19th October 2023 at 7pm, in the Valley Ridge Community Centre