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**NOTICE IS HEREBY GIVEN** that a Community Pantry Meeting to be held **Tuesday 4<sup>th</sup> July at 6pm** in the Valley Ridge Community Centre.

The business to be transacted at this meeting is set out below

*D Meir*

**Kippax Parish Council Clerk & Proper Officer**

**Wednesday 28th June 2023**

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## **AGENDA**

**008/CP/2324. Apologies:**

- a. To note apologies received
- b. To approve any reasons for absence

**009/CP/2324. To Note any Declarations of Interest:**

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests
- b. To approve dispensation requests

**010/CP/2324. Public Participation**

Members of the public who wish to speak regarding an item within the remit of the Community Pantry Committee may do so.

**PLEASE NOTE:** Total time limit for this item is 10 minutes.

**011/CP/2324. Meeting Minutes**

- a. To approve the minutes of the meeting of the Community Pantry Committee held 6<sup>th</sup> June 2023 as a true and accurate record of that meeting

**012/CP/2324. Kippax Community Pantry**

- a. To receive an update on the proposal to operate the pantry from the library or other options to be considered and agree any actions
- b. To approve the purchase of tables
- c. To consider whether to keep or sell the fridge and freezer
- d. To review and approve providing any requested items
- e. To review the income and expenditure report and agree any actions
- f. To receive an update on potential sources of additional funding and approve applying for funds.
- g. To review the limits on the number of items and approve any changes
- h. To consider and approve how to communicate the closure of the pantry during the summer holidays
- i. To reconsider the proposal to limit visitors to Kippax and Methley only
- j. To consider whether to accept another child volunteering application for DofE
- k. To receive a general update on the pantry and agree any further actions.

**013/CP/2324. Next meeting**

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm date of next meeting of the Community Pantry Committee as Tuesday 1<sup>st</sup> August 2023 at 6pm