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NOTICE IS HEREBY GIVEN that a Meeting of Kippax Parish Council to be held **Thursday 20th April at 7pm** in the Valley Ridge Community Centre.

The business to be transacted at this meeting is set out below

D Meir

Kippax Parish Council Clerk and Proper Officer
Thursday 13th April 2023

AGENDA

211/FC/2223. Apologies

- a. To note apologies and receive and approve any reasons for absence

212/FC/2223. To Note any Declarations of Interest

- a. To note declarations of interests not already declared under members code of conduct or members register of disclosable pecuniary interests
- b. To approve dispensation requests

213/FC/2223. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

PLEASE NOTE: Total time limit for this item is 15 minutes.

214/FC/2223. Meeting of Kippax Parish Council held 16th March 2023

- a. To approve minutes of the Meeting of Kippax Parish Council held 16th March 2023 as a true and accurate record of that meeting

215/FC/2223. Meeting of Kippax Parish Council held 4th April 2023

- a. To approve minutes of the Extraordinary Meeting of Kippax Parish Council held 4th April 2023 as a true and accurate record of that meeting

216/FC/22/23. Administration

- a. To consider any suggestions submitted by the public via the website and agree any actions.
- b. To confirm receipt of signed copies of the IT and email policy from all users.
- c. To receive an update on the lock for the fireproof filing cabinet and agree any further actions
- d. To receive confirmation from the Pensions Regulator that the re-declaration of compliance with the automatic enrolment duties has been completed
- e. To receive an update on the increase in holiday entitlement and the carry-over of annual leave
- f. To approve the sale of the old PA system
- g. To approve the renewal of YLCA membership at a cost of £1,184

217/FC/2223. Finance and Corporate Governance

- a. To consider the Finance and Corporate Governance Committee's recommendation to approve the accounts for payment
- b. To review and approve the additional accounts for payment
- c. To confirm that additional payments have been set up correctly
- d. To receive an update on the disputed Leeds Lights invoice and agree any actions
- e. To approve the Finance and Corporate Governance Committees recommendation to transfer funds between accounts
- f. To approve the Finance and Corporate Governance Committees recommendation to approve the Community Infrastructure (CIL) Report 2022-23
- g. To approve the Finance and Corporate Governance Committees recommendation to approve payment of this year's grant to the Growing Zone
- h. To consider the Finance and Corporate Governance Committees report on the grant application from Kippax in Bloom and consider whether to approve the Grant
- i. To consider the Finance and Corporate Governance Committees report on the grant application from Valley Ridge Bowling Club and consider whether to approve the Grant
- j. To consider the Finance and Corporate Governance Committees recommendation to approve the financial Risk Assessment
- k. To consider the Finance and Corporate Governance Committees recommendation to approve the insurance cover and renewal
- l. To consider the Finance and Corporate Governance Committees recommendation to approve the Financial Regulations
- m. To consider the Finance and Corporate Governance Committees recommendation to approve the expenses policy
- n. To consider the Finance and Corporate Governance Committees recommendation to approve the Investment Strategy
- o. To consider the Finance and Corporate Governance Committees recommendation for the May meeting date

218/FC/223. Planning

- a. To consider and approve the Planning Committees recommendation to consider minor planning applications at the annual meeting of the council to be held on 18th May or to hold a meeting of the Planning Committee on Thursday 25th May at 7pm if significant applications are received.

219/FC/2223. Community Pantry

- a. To receive an update on donations for the pantry from the sale of items from the Central Club.
- b. To consider whether the community pantry meets the requirement for enhanced DBS checks to confirm which DBS check should be conducted for new Parish Councillor volunteers

220/FC/2223. Youth and Leisure

- a. To consider and approve quotes for entertainers to be provided at the Gala on Saturday 10th June
- b. To consider asking the caretaker to work at the Gala on Saturday 10th June and approve the cost.

221/FC/2223. Village Services

- a. To consider the Village Service Committees recommendation for the May meeting date

222/FC/2223. Magazine workshop Group

- a. To consider and approve the Terms of the Reference for the Kippax Matters Magazine Committee

- b. To elect members to the Kippax Matters Magazine Committee in line with roles specified in the Terms of Reference

223/FC/2223. Community Building

- a. To receive feedback from Councillor Eyre about the Gibson Lane Community Centre

224/FC/2223. High Street Team

- a. To receive feedback from the high street team meeting and agree any actions

225/FC/2223. Remembrance Parade Working Group

- a. To receive feedback from the group and agree any actions

226/FC/2223. Andy's Man Club

- a. To receive an update and agree any actions

227/FC/2223. Ward Councillors meeting

- a. To receive feedback from the meeting and agree any actions
- b. To note the date of the next meeting

228/FC/2223. Next Meeting

- a. To notify Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm the date of next meeting of Kippax Parish Council as Thursday 18th May 2023 at 7pm, which will be the Annual Meeting of the Council.