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NOTICE IS HEREBY GIVEN that a Meeting of Kippax Parish Council is to be held **Thursday 16th March at 7pm** in the Valley Ridge Community Centre.

The business to be transacted at this meeting is set out below

D Meir

Kippax Parish Council Clerk and Proper Officer

Friday 10th March 2023

AGENDA

190/FC/2223. Apologies

- a. To note apologies and receive and approve any reasons for absence

191/FC/2223. To Note any Declarations of Interest

- a. To note declarations of interests not already declared under members code of conduct or members register of disclosable pecuniary interests
- b. To approve dispensation requests

192/FC/2223. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

PLEASE NOTE: Total time limit for this item is 15 minutes.

193/FC/2223. Meeting of Kippax Parish Council held 16th February 2023

- a. To approve minutes of the Meeting of Kippax Parish Council held 16th February 2023 as a true and accurate record of that meeting

194/FC/22/23. Administration

- a. To consider any suggestions submitted by the public via the website and agree any actions.
- b. To confirm receipt of signed copies of the IT and email policy from all users.
- c. To receive an update on the lock for the fireproof filing cabinet and agree any further actions
- d. To receive confirmation that permission has been granted for a plaque in recognition for Reece Fletcher's fundraising efforts to be placed on the library wall.
- e. To consider and approve a quote and design for the plaque
- f. To review the training evaluation forms submitted and agree any actions
- g. To review and approve the parental responsibility form
- h. To consider and approve who is to sign the caretakers summer contract
- i. To consider the arrangements for the Annual Village meeting on 30th March and approve a suitable venue.

195/FC/2223. Finance and Corporate Governance

- a. To consider the Finance and Corporate Governance Committee's recommendation to approve the accounts for payment
- b. To review and approve the additional accounts for payment
- c. To confirm that all payments have been set up correctly
- d. To consider the response from Leeds Lights regarding the invoice discrepancy and agree any actions
- e. To approve the Finance and Corporate Governance Committees recommendation to increase the monthly limit on the Multipay card from £1,000 to £2,000

196/FC/2223. Community Pantry

- a. To receive nominations and elect members to the Community Pantry Committee.
- b. To receive nominations and elect non-councillor members to the Community Pantry Committee
- c. To consider and approve changing the date for the pantry to open during the Easter weekend

197/FC/2223. Christmas Lights

- a. To receive an update on the availability of contractors, Leeds City Council and presenters for the date of Sunday 19th November and confirm whether to go ahead on that date.
- b. To consider that quotes and approve a stall provider

198/FC/2223. Community Building

- a. To receive feedback from Councillor Eyre about the Gibson Lane Community Centre

199/FC/2223. High Street Team

- a. To receive feedback from the high street team meeting and agree any actions

200/FC/2223. St Aidan's Nature Park, Stakeholders Forum

- a. To receive feedback from the meeting on 24th January and agree any actions.

201/FC/2223. Remembrance Parade Working Group

- a. To receive feedback from the group and agree any actions

202/FC/2223. Andy's Man Club

- a. To receive an update and agree any actions

203/FC/2223. Ward Councillors meeting

- a. To receive feedback from the meeting and agree any actions
- b. To note the date of the next meeting

204/FC/2223. Next Meeting

- a. To notify Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm the date of next ordinary meeting of Kippax Parish Council as Thursday 20th April 2023 at 7pm.