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NOTICE IS HEREBY GIVEN that a Meeting of Kippax Parish Council is to be held **Thursday 16th February at 7pm** in the Valley Ridge Community Centre.

The business to be transacted at this meeting is set out below

D Meir

Kippax Parish Council Clerk and Proper Officer
Friday 10th February 2023

AGENDA

175/FC/2223. Apologies

- a. To note apologies and receive and approve any reasons for absence

176/FC/2223. To Note any Declarations of Interest

- a. To note declarations of interests not already declared under members code of conduct or members register of disclosable pecuniary interests
- b. To approve dispensation requests

177/FC/2223. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

PLEASE NOTE: Total time limit for this item is 15 minutes.

178/FC/2223. Meeting of Kippax Parish Council held 19th January 2023

- a. To approve minutes of the Meeting of Kippax Parish Council held 19th January 2023 as a true and accurate record of that meeting

179/FC/22/23. Administration

- a. To consider any suggestions submitted by the public via the website and agree any actions.
- b. To confirm receipt of signed copies of the IT and email policy from all users.
- c. To receive an update on the lock for the fireproof filing cabinet and agree any further actions
- d. To receive confirmation that permission has been granted for a plaque in recognition for Reece Fletcher's fundraising efforts to be placed on the library wall.
- e. To consider and approve a quote and design for the plaque
- f. To review the training evaluation form and agree any actions
- g. To review the basis on which training will be provided to councillors and approve the amended training policy and training request form.
- h. To consider and approval the proposal for radio training.

180/FC/2223. Finance and Corporate Governance

- a. To consider the Finance and Corporate Governance Committee's recommendation to approve the accounts for payment
- b. To review the wage slips and pension record for February and confirm their accuracy
- c. To review and approve the additional accounts for payment
- d. To consider the discrepancy on the invoice from Leeds Lights and agree any actions
- e. To approve the Finance and Corporate Governance Committees recommendation to transfer £20,000 from the Unity reserve account to the Unity current account.
- f. To approve the Finance and Corporate Governance Committees recommendation to transfer £9,800 of the Community Garden behind Globe budget to the salaries budget and £200 to the bank charges budget.
- g. To consider and approve the quote for internal audit

181/FC/2223. Communications

- a. To receive an update on the sale of the village calendar and agree any actions.
- b. To agree a new date for next meeting of magazine working group

182/FC/2223. Youth and Leisure

- a. To consider and approve the Youth and Leisure Committees recommendation to purchase two gazebos at a cost of £1,393 (including VAT)
- b. To consider and approve setting up a separate committee for the Community Pantry
- c. To consider and approve the terms of reference for the Community Pantry Committee
- d. To receive nominations and elect members to the Community Pantry Committee.
- e. To receive nominations and elect non-councillor members to the Community Pantry Committee
- f. To confirm the date of the first meeting of the Community Pantry Committee as Tuesday 7th March at 8pm

183./FC/2223. Community Building

- a. To receive feedback from Councillor Eyre about the Gibson Lane Community Centre

184/FC/2223. High Street Team

- a. To receive feedback from the high street team meeting and agree any actions
- b. To consider and approve the request from the high street team to borrow the gazebos for the Saturday market.

185/FC/2223. St Aidan's Nature Park, Stakeholders Forum

- a. To receive feedback from the meeting on 24th January and agree any actions.

186/FC/2223. Remembrance Parade Working Group

- a. To receive feedback from the group and agree any actions

187/FC/2223. Welfare Music Festival

- a. To consider and approve four councillors and their partners, in addition to the chairman, to attend the event on the 19th August.

188/FC/2223. Ward Councillors meeting

- a. To receive feedback from the meeting and agree any actions
- b. To note the date of the next meeting

189/FC/2223. Next Meeting

- a. To notify Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm the date of next ordinary meeting of Kippax Parish Council as Thursday 16th March 2023 at 7pm.