

KIPPAX PARISH COUNCIL



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NOTICE IS HEREBY GIVEN that a meeting of Kippax Parish Council's Christmas Lights Committee to be held **Tuesday 6th September at 6pm** in Valley Ridge Community Centre

The business to be transacted at this meeting is set out below

D Meir

Kippax Parish Council Clerk

Wednesday 31st August 2022

AGENDA

016/CL/2223. Apologies

a. To note apologies received and approve any reasons for absence

017/CL/2223. To note any Declarations of Interest

- a. To note declarations of interest not already declared under members code of conduct or members register of disclosable interested
- b. To approve dispensation requests

018/CL/2223. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Christmas Lights Committee may do so.

PLEASE NOTE: Total time limit for this item is 15 minutes

019/CL/2223. Meeting of Christmas Lights Committee held 9th August 2022

a. To approve minutes of the meeting of Christmas Lights Committee held 9th August 2022 as a true and accurate record of that meeting

020/CL/2223. Christmas Lights Event and Decorations

- a. To consider and approve the quote for a stage and agree any further actions
- b. To consider and approve the quote for fireworks and agree any further actions
- c. To consider and approve the quote for lights and decorations and agree any further actions
- d. To receive an update on the stalls and consider where to locate them and agree any further actions
- e. To receive an update on the SAG and road closures and agree any further actions
- f. To receive an update on the plans for Santa's grotto and agree any further actions

- g. To receive an update on the plans for the scooter for the parade and agree any further actions
- h. To receive an update on the booking for the mascots and agree any further actions
- i. To receive an update on the booking of the fair and agree any further actions
- j. To receive an update on the booking of entertainment and agree any further actions
- k. To receive an update on the making of a plunger and agree any further actions
- l. To consider and approve the quote for first aid and agree any further actions
- m. To consider and approve the quote for security and agree any further actions
- n. To consider and approve the quote for traffic management and agree any further actions
- o. To receive confirmation that the Police have been informed of the date of the event
- p. To consider and approve the quote for walkie talkies and agree any actions
- q. To consider the requirements for a snow machine and agree any actions
- r. To consider the arrangements for risk assessments and agree any actions
- s. To confirm the insurance cover for the event
- t. To approve the cost of £200 for the repainting of the photo backdrops

021/CL/2223. Shop Window Competition

- a. To consider and approve the arrangements for the shop window competition
- b. To approve the appointment of judges for the competition

022/CL/2223. Next Meeting

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm the date for the next meeting of the Christmas Lights Committee