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NOTICE IS HEREBY GIVEN that an extraordinary meeting of Kippax Parish Council's Personnel Advisory Committee to be held **Monday 13th November 2023 at 8pm** in the Valley Ridge Community Centre

The business to be transacted at this meeting is set out below

D Martin

**Personnel Committee Chairman
Wednesday 8th November 2023**

AGENDA

008/PR/2324. Apologies:

- a. To note apologies received
- b. To approve any reasons for absence

009/PR/2324. To Note any Declarations of Interest:

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests
- b. To approve dispensation requests

010/PR/2324. Meeting Minutes

- a. To approve minutes of the meeting of Personnel Advisory Committee held 4th September 2023 as a true and accurate record of that meeting.

011/PR/2324. Clerks Line Manager

- a. To consider and approve the appointment of a line manager for the Clerk.