

KIPPAX PARISH COUNCIL



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NOTICE IS HEREBY GIVEN that a Meeting of Kippax Parish Council is to be held **Thursday 21st July at 7pm** in the Methodist Church Hall.

The business to be transacted at this meeting is set out below

D Meir

Kippax Parish Council Clerk and Proper Officer
Friday 15th July 2022

AGENDA

061/FC/2223. Apologies

- a. To note apologies and receive and approve any reasons for absence

062/FC/2223. To Note any Declarations of Interest

- a. To note declarations of interests not already declared under members code of conduct or members register of disclosable pecuniary interests
- b. To approve dispensation requests

063/FC/2223. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

PLEASE NOTE: Total time limit for this item is 15 minutes.

064/FC/2223. Meeting of Kippax Parish Council held 16th June 2022

- a. To approve minutes of the Annual Meeting of Kippax Parish Council held 16th June 2022 as a true and accurate record of that meeting

065/FC2223. Sandgate Terrace

- a. To receive an update on the meeting with the Castleford and District Allotments Association and agree any further actions.

066/FC/22/23. Administration

- a. To receive an update on Councillor Bate's DBS check
- b. To consider any suggestions submitted by the public via the website and agree any actions.
- c. To review the training evaluation forms and agree any actions
- d. To consider the quotes for hall hire and approve a venue for full council meetings from September 2022
- e. To consider and approve payment of 17 Kippax Welfare memberships fees at £5 each to allow use of their room

- f. To consider the quotes for providing first aid training for councillors and approve a provider
- g. To consider and approve a venue, date and attendees for the first aid training
- h. To approve the transfer of funding for the first aid training from the jubilee festival budget to the training budget.
- i. To receive and approve orders for Hi-Viz coats and vests for event volunteers
- j. To consider and approve the purchase of a replacement Hi-Viz vest for the caretaker
- k. To approve a budget for the purchase of the Hi-Viz coats and vests.
- l. To consider and approve Councillor Richardson having access to update the website.

067/FC/2223. Finance and Corporate Governance Committee

- a. To consider the Finance and Corporate Governance Committee's recommendation to approve the accounts for payment
- b. To review and approve the additional accounts for payment
- c. To consider the Finance and Corporate Governance Committees recommendation to approve the proposed changes to the Grants Policy and application form
- d. To consider and approve the grant application from Kippax Athletic Junior Football Club
- e. To consider and approve the grant application from Kippax Welfare Juniors
- f. To consider and approve the Finance and Corporate Governance Committees recommendation to change the date of the next meeting to Monday 15th August at 7pm

068/FC/2223. Youth and Leisure Committee

- a. To consider the Youth and Leisure Committees recommendation to change the date of the next meeting of the Youth and Leisure Committee meeting to Tuesday 9th August at 7pm

069/FC/2223. Communications Committee

- a. To consider and approve the quote of £1,328 to produce 4000 copies of the longer walk booklet

070/FC/2223. Data Audit Working Group

- a. To receive an update from the Data Audit Group
- b. To consider and approve the purchase of a lockable fireproof filing cabinet to store historic documents at the container at a cost of £425.99
- c. To consider and approve the purchase of a lockable fireproof documents box to store current documents at the clerk house at a cost of £42.99
- d. To consider and approve a budget for the purchases of secure storage

071/FC/2223. High Street Team

- a. To receive an update from the High Street Team.
- b. To receive nominations and elect a second representative

072/FC/2223. Community Building

- a. To receive feedback from Councillor Bate about the Gibson Lane Community Centre Trustees meeting
- b. To receive feedback from Councillor Eyre and Councillor M. Biscomb from Kippax Welfare Trustees meeting

073/FC/2223. Next Meeting

- a. To notify Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm the date of next ordinary meeting of Kippax Parish Council as Thursday 18th August 2022 at 7pm, in the Methodist Church Hall