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NOTICE IS HEREBY GIVEN that a meeting of the Finance and Corporate Governance Committee to be held **Monday 11th July at 7pm** in the Valley Ridge Community Centre

The business to be transacted at this meeting is set out below.

D Meir

Kippax Parish Council Proper Officer

Tuesday 5th July 2022

AGENDA

030/FG/2223. Apologies

- a. To note apologies received and approve any reasons for absence

031/FG/2223. To Note any Declarations of Interest

- a. To note declarations of interest not already declared under members code of conduct or members register of disclosable pecuniary interests
- b. To approve dispensation requests

032/FG/2223. Meeting of Finance and Corporate Governance Committee held 6th June 2022

- a. To approve the minutes of the meeting of Finance and Corporate Governance Committee held 6th June 2022 as a true and accurate record of that meeting

033/FG/2223. Finance and Corporate Governance Administration

- a. To receive an update on the setting up of the Unity Bank account
- b. To receive an update on the opening of the savings accounts

034/FG/2223. Internal Controls

- a. To review the accounts for payment and resolve to recommend payment for the accounts for payment at the full council meeting on 21st July 2022
- b. To review the wage slips and pension record for July and confirm their accuracy
- c. To review the payments raised between meetings and approve their accuracy
- e. To confirm that all payments have been set up correctly
- f. To confirm that the cheque counterfoils have been initialled by signatories.
- g. To review the cashbook and resolve to approve its accuracy
- h. To review the bank reconciliation with the bank statement and resolve to approve its accuracy

- i. To receive an update on receipts, including magazine advertising and consider further action where necessary
- j. To review the powers for spending decisions report and make any recommendations to full council
- k. To review and confirm the accuracy of the caretaker's petty cash transactions
- l. To review the Community Infrastructure Levy (CIL) Report for and agree any actions

035/FG/2223. Budgets

- b. To review the budget monitoring report and make any recommendations to full council.

036/FG/2122. Grants

- a. To review any new grant application be considered by full council on 21st July 2022
- b. To consider the proposed changes to the Grants Policy and make recommendation to full council

037/CM/2223. Environmental Impact

- a. To consider the environmental impact of the work of the Committee and agree any actions

038/FG/2223. Next Meeting

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To recommend the date of next meeting of the Finance and Corporate Governance Committee as Monday 8th August at 7pm