

KIPPAX PARISH COUNCIL



[www.kippax-pc.gov.uk](http://www.kippax-pc.gov.uk)

**NOTICE IS HEREBY GIVEN** that a meeting of Kippax Parish Council's Christmas Lights Committee is to be held **Tuesday 9<sup>th</sup> August at 6pm** in Valley Ridge Community Centre

The business to be transacted at this meeting is set out below

*D Meir*

**Kippax Parish Council Clerk**

**Friday 22nd July 2022**

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## **AGENDA**

**009/CL/2223. Apologies**

a. To note apologies received and approve any reasons for absence

**010/CL/2223. To note any Declarations of Interest**

- a. To note declarations of interest not already declared under members code of conduct or members register of disclosable interested
- b. To approve dispensation requests

**011/CL/2223. Public Participation**

Members of the public who wish to speak regarding an item within the remit of the Christmas Lights Committee may do so.

**PLEASE NOTE:** Total time limit for this item is 15 minutes

**012/CL/2223. Meeting of Christmas Lights Committee held 30th May 2022**

a. To approve minutes of the meeting of Christmas Lights Committee held 30th May 2022 as a true and accurate record of that meeting

**013/CL/2223. Christmas Lights Event and Decorations**

- a. To consider and approve the quote for a stage and agree any further actions
- b. To consider and approve the quote for fireworks and agree any further actions
- c. To receive confirmation of approval for the fireworks to be set off from Ash Tree School playing field.
- d. To consider and approve the quote for lights and decorations and agree any further actions
- e. To consider and approve the quote for £450 for the Christmas tree and £120 for delivery and installation plus VAT and approve Councillor Eyre to go and choose one.

- f. To receive an update on the stalls and consider where to locate them and agree any further actions
- g. To consider and approve the quote for toilets
- h. To consider and approve where to locate the toilets and agree any further actions
- i. To receive an update on the road closures and agree any further actions
- j. To receive an update on the plans for Santa's grotto and agree any further actions
- k. To receive an update on the plans for the parade and agree any further actions
- l. To receive an update on the booking for the mascots and agree any further actions
- m. To receive an update on the booking of the fair and agree any further actions
- n. To receive an update on the booking of entertainment and agree any further actions
- o. To receive an update on the sourcing of a plunger and agree any further actions
- p. To consider and approve the quote for first aid and agree any further actions
- q. To consider and approve the quote for security and agree any further actions
- r. To receive confirmation that the Police have been informed of the date of the event
- s. To consider and approve the quote for walkie talkies and agree any actions
- t. To consider the requirements for a snow machine and agree any actions
- u. To consider whether to use a drone for photographs and agree any actions

**014/CL/2223. Environmental Impact**

- a. To Consider the environmental impact of the work of the committee and agree any actions.

**015/CL/2223. Next Meeting**

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm the date for the next meeting of the Christmas Lights Committee