

KIPPAX PARISH COUNCIL



www.kippax-pc.gov.uk

NOTICE IS HEREBY GIVEN that a meeting of Kippax Parish Council is to be held **Thursday 21st April at 7pm** in the Methodist Church Hall.

The business to be transacted at this meeting is set out below

D Meir

Kippax Parish Council Clerk

Wednesday 13th April 2022

AGENDA

001/FC/2223. Apologies

- a. To note apologies and receive and approve any reasons for absence

002/FC/2223. To Note any Declarations of Interest

- a. To note declarations of interests not already declared under members code of conduct or members register of disclosable pecuniary interests
- b. To approve dispensation requests

003/FC/2223. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

PLEASE NOTE: Total time limit for this item is 15 minutes.

004/FC/2223. Meeting of Kippax Parish Council held 17th March 2022

- a. To approve minutes of the meeting of Kippax Parish Council held 17th March 2022 as a true and accurate record of that meeting

005/F21C/2223. Administration

- a. To receive an update on the DBS checks
- b. To consider any suggestions submitted by the public via the website and agree any actions.
- c. To review the training evaluation forms and agree any actions
- d. To receive an update from the Data Audit Group and on the shredding of documents.

006/FC/2223. Finance and Corporate Governance Committee

- a. To consider Finance and Corporate Governance Committee's recommendation to approve the accounts for payment
- b. To review and approve the additional accounts for payment
- c. To consider and approve the grant application from 3rd Kippax Brownies

To consider exclusion of the press and public by virtue of Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed for agenda item 006/FC/2223d.

- d. To review the clerk's salary discrepancy and approve payment of the underpayment.
- e. To approve the Finance and Corporate Governance Committees recommendation to approve the Financial Risk Assessment
- f. To approve the Finance and Corporate Governance Committees recommendation to approve the insurance renewal
- g. To approve the Finance and Corporate Governance Committees recommendation to change the date of their next meeting to Tuesday 3rd May at 8pm

007/FC/2223. Youth and Leisure Committee

- a. To approve the cost of £60 for the hire of the Church Hall for the scarecrow making workshop on Saturday 28th May
- b. To approve a budget to purchase the materials for the scarecrow making workshop
- c. To approve overtime for the Village Caretaker to assist at the Beacon Lighting event and Picnic in the Park event including hours to be worked
- d. To approve a budget for a large promotional banner for the jubilee events
- e. To approve the cost of the photo backdrop for the jubilee picnic event
- f. To approve the cost of first aid for the picnic in the park event

008/FC/2223. Village Services Committee

- a. To consider and approve the village Services Committee recommendation to sell the surplus lawnmower for £200.
- b. To approve the Village Services Committees recommendation to change the date of their next meeting to Monday 16th May at 5.45pm

009/FC.2223. Communications Committee

- a. To consider the Probus Club magazine advert and agree whether it should be charged for and approve a criteria for free advertising.

010/FC.2223. Planning Committee

- a. To approve the Planning Committees recommendation to change the date of their next meeting to Tuesday 3rd May at 6:30pm

011/FC/2223. Environment and Climate Action Working Group

- a. To receive an update from the Climate Action Group and agree any actions

012/FC/2223. High Street Team

- a. To receive an update from the High Street Team and agree any actions.
- b. To nominate a councillor to join the High Street Team due to the resignation of Councillor M. Biscomb.

013/FC/2223. Community Building

- a. To receive an update on the proposal for an extension at The Gibson Lane Community Centre and agree any actions.

014/FC/2223. Secure Dog Park

- a. To receive an update on the proposal for a secure dog park and agree any actions

015/FC/2223. Remembrance Day

- a. To receive an update on the handover meeting with the British Legion

016/FC/2122. Next Meetings

- a. To notify Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm the date of next ordinary meeting of Kippax Parish Council as Thursday 5th May 2022 at 7pm, in the Methodist Church Hall