

KIPPAX PARISH COUNCIL



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NOTICE IS HEREBY GIVEN that a meeting of Kippax Parish Council's Christmas Lights Committee is to be held **Monday 30th May at 7pm** in Valley Ridge Community Centre

The business to be transacted at this meeting is set out below

D Meir

Kippax Parish Council Clerk

Tuesday 24th May 2022

AGENDA

001/CL/2223. Election of Chair and Vice Chair:

- a. To receive nominations and elect a Chairman
- b. To receive nominations and elect a Vice Chairman

002/CL/2223. Apologies

- a. To note apologies received and approve any reasons for absence

003/CL/2223. To note any Declarations of Interest

- a. To note declarations of interest not already declared under members code of conduct or members register of disclosable interested
- b. To approve dispensation requests

004/CL/2223. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Christmas Lights Committee may do so.

PLEASE NOTE: Total time limit for this item is 15 minutes

005/CL/2223. Meeting of Christmas Lights Committee held 17th January 2022

- a. To approve minutes of the meeting of Christmas Lights Committee held 17th January 2022 as a true and accurate record of that meeting

006/CL/2223. Christmas Lights Event and Decorations

- a. To consider and approve a date for the switch-on event

- b. To consider and approve the requirements for a stage and agree further actions
- c. To consider and approve the requirements for a fireworks/laser show and agree any actions
- d. To consider and approve the requirements lights and decorations and agree any actions
- e. To consider and approve the requirements for a tree and agree any actions
- f. To consider and approve the requirements for stalls and agree any actions
- g. To consider and approve the requirements for toilets and agree any actions
- h. To consider and approve the requirements for road closures and agree any actions
- i. To consider and approve the requirements for a Santa's grotto and agree any actions
- j. To consider and approve the requirements for a parade and agree any actions
- k. To consider and approve the requirements for mascots and agree any actions
- l. To consider and approve the requirements for a fair and agree any actions
- m. To consider and approve the requirements for entertainment and agree any actions
- n. To consider and approve the requirements for first aid and agree any actions
- o. To consider and approve the requirements for security and agree any actions

007/CL/2223. Christmas Shop Window Display Competition

- a. To consider and approve the requirements for the shop window display competition and agree any actions

008/CL/2223. Next Meeting

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm the date for the next meeting of the Christmas Lights Committee