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**NOTICE IS HEREBY GIVEN** that a meeting of the Communications Committee is to be held **Monday 7th March at 6.15pm** in the Valley Ridge Community Centre.

The business to be transacted at this meeting is set out below.

*D Meir*

**Kippax Parish Council Clerk & Proper Officer**

**Tuesday 1st March 2022**

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## **AGENDA**

### **064/CM/2122. Apologies**

- a. To note apologies received and approve any reasons for absence

### **065/CM/2122. To Note any Declarations of Interest**

- a. To note declarations of interest not already declared under members code of conduct or members register of disclosable pecuniary interests
- b. To approve dispensation requests

### **066/CM/2122. Public Participation**

Members of the public who wish to speak regarding an item within the remit of the Communications Advisory Committee may do so.

**PLEASE NOTE:** Total time limit for this item is 15 minutes.

### **067/CM/2122. Meeting of Communications Advisory Committee held 10<sup>th</sup> January 2022**

- a. To approve minutes of the meeting of Communications Advisory Committee held 10<sup>th</sup> January 2022 as a true and accurate record of that meeting

### **068/CM/21222. Kippax Matters Magazine**

- a. To receive an update on the Kippax Matters Magazine including advertising and agree any actions
- b. To agree a process for informing the clerk of advertisers.

### **069/CM/2122. Village Calendar**

- a. To receive an update on the calendar sales and agree any actions
- b. To receive feedback on the calendar and agree any actions

**070/CM/2122. Longer walks booklet**

- a. To receive an update on the longer walks booklet and agree any actions

**071/CM/2122. Communication Strategy**

- a. To consider the councils wider communications strategy and agree any actions
- b. To consider the management of the noticeboards and make recommendation to full council
- c. To recommend to full council to replace the missing noticeboard fittings at a cost of £10+ VAT

**072/CM/2122. Annual Village Meeting**

- a. To consider the arrangements for the Annual Village Meeting and make recommendations to the Chairman of the Council.

**073/CM/2122 Next Meeting**

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm date of next meeting of Communications Committee as Monday 4th April 2022 at 6.15pm