

KIPPAX PARISH COUNCIL



www.kippax-pc.gov.uk

NOTICE IS HEREBY GIVEN that a meeting of Kippax Parish Council to be held Thursday 21 January at 7pm using Zoom digital platform (joining details are below)

<https://us02web.zoom.us/j/84315663816>

Meeting ID: 843 1566 3816

The business to be transacted at this meeting is set out below

D Meir

Kippax Parish Council Clerk & Proper Officer

Friday 15th January 2021

AGENDA

191. Apologies

- a. To note apologies and receive and approve any reasons for absence

192. To Note any Declarations of Interest

- a. To note declarations of interests not already declared under members code of conduct or members register of disclosable pecuniary interests
- b. To approve dispensation requests

193. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

PLEASE NOTE: Total time limit for this item is 15 minutes.

194. Extraordinary Meeting of Kippax Parish Council held 11 December 2020

- a. To approve minutes of the extraordinary meeting of Kippax Parish Council held 11th December 2020 as a true and accurate record of that meeting

194. Meeting of Kippax Parish Council held 17 December 2020

- a. To approve minutes of the meeting of Kippax Parish Council held 17th December 2020 as a true and accurate record of that meeting

195. Training

- a. To receive feedback from the GDPR Training and consider the actions the council need to take

196. Kippax Parish Council Administration

- a. To review the action plan from the YLCA review and agree any actions
- b. To consider whether to publish the action plan on the website
- c. To review the provision of information in the noticeboards and recommend that Councillor Hardwick takes responsibility for them
- d. To consider and approve the Kippax Parish Council Safeguarding Policy

197. Finance and Corporate Governance Committee

- a. To consider Finance and Corporate Governance Committee's recommendation to approve the accounts for payment
- b. To review the wage slips and confirm accuracy of salaries
- c. To review and consider the accounts for payment for additional invoices and expenses received after the committee meeting
- d. To review and approve the letter to be send to the bank to transfer reserves into the Business Money Manager Account.
- e. To receive nominations and elect another member to the Finance and Corporate Governance Committee.
- f. To consider the Finance and Corporate Governance Committees recommendation to amend the terms of reference for the date of the meeting

198. Grant Applications

- a. To consider the additional information received on the St Mary's Parish Hall application

199. Kippax Food Bank

- a. To receive an update on Kippax Food Bank
- b. To consider the Youth and Leisure Committee recommendation to extend the food bank beyond the agreed 10-week period which ends at the end of January, on the proviso that referrals continue, and for it to be reviewed again at the full council meeting on 18th March
- c. To consider the Youth and Leisure Committee recommendation to consider offering to make a payment to the band club for providing the room from which the food bank operates.
- d. To consider and approve the provision of frozen food in the food parcels,

200. Youth and Leisure Committee

a. To consider the Youth and Leisure Committee recommendation to make a request to LCC for the removal of the youth shelter.

201. Village Services Committee

a. To consider the Village Services Committee recommendation to approve the setting up of a £100 cash float to facilitate the purchase of sundry items for the Caretaker and approve the proposed change to the financial regulations.

b. To consider approval of a replacement gate post to replace the rotten historic Moorleigh gate post at the bottom of Gibson Lane as request by various residents

c. To consider if spare defibrillator pads should be purchased from the donation received from a resident

202. Personnel Committee

a. To consider the Personnel Committee recommendation to set up a record of training undertaken by Councillors and staff and to request that attendees complete an evaluation form and provide feedback on the training.

b. To consider the Personnel Committee recommendation to approve the substance misuse policy

203. Next Meeting

a. To notify Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting

b. To confirm the date of next ordinary meeting of Kippax Parish Council as 18st February 2021 at 7pm